

APPLYING FOR VISA ONLINE

1. Go to <https://scedv.serpro.gov.br/frscedv/index.jsp>
2. Click on VISA REQUEST (in bottom left hand box)
3. BE EXTREMELY CAUTIOUS WITH FILLING EVERYTHING OUT CORRECTLY. THE MOST IMPORTANT ANSWER IS THE FIRST ONE. **“WHAT IS THE REASON FOR YOUR TRIP?”** THE ANSWER IS.....**TOURISM!!!**
4. After you state the reason for your trip there will be a new window with 5 tabs. Click on the first tab that says “General Data” to get started.
5. GENERAL DATA: although many items are not marked as “required fields”, they must be properly completed anyway. All names should be the same as they appear in your passport.
6. All DATES need to be filled in DAY FIRST, MONTH SECOND, YEAR THIRD.
7. DOCUMENTS: all five fields are required
8. OCCUPATION: although not shown as required, if profession is left in blank, application will not be valid. You may put “STUDENT” and your school address.
9. ADDRESSES: please indicate current address and make sure it MATCHES the address on your driver’s license.
10. CONTACT WHERE YOU WILL STAY IN BRAZIL:
NAME: Marco Rego
ADDRESS: Av Rio Mar 62, Vieiraves
CITY: Manaus
COUNTRY POLITICAL DEPT: AM
ZIP CODE: 69053-180
TELEPHONE NUMBER: 0-21-92-8414-2015
EMAIL: marco@amazonware.com
11. ESTIMATED TIME OF ARRIVAL: the day after you leave the U.S.
12. LENGTH OF STAY: 10 days
13. At the bottom of this page, there is a field to fill out with the code shown on the left box. If you cannot discern the letters, click on the link underneath the yellow box, and you will get a new set of letters/numbers.
14. When you have completed filling out your application click SUBMIT
15. You will receive a confirmation page/receipt to PRINT and SIGN (same as PASSPORT NAME).
16. One 2” x 2” passport photograph (Place in with other materials. They will glue on for you at Passports and Visas.
17. Check your passport to make sure it is SIGNED. Passport needs a minimum remaining validity of 6 months with at least 2 blank **Visa pages** (not Endorsement pages) available for the visa stamp.
18. **SEND TO YOUR LEADER or Take yourself to Passports & Visas:**
Signed Confirmation/Receipt Form with Passport Photo Attached (Brazilian Visa pictures can be done at Walgreens)
Signed Passport
Copy of Drivers License
Check current cost with local passport office. In Dallas make check out to Passports and Visas. (approximately \$211) They also accept Credit Cards.

Passports and Visas (2938 Valley View Lane, Farmers Branch, TX 75234; cindysvisas@sbcglobal.net), would prefer visa applications brought in a few at a time instead of in one or two large groups. Individuals may bring in just one if they prefer and let Cindy at Passports and Visas know the name of your specific Amazon Outreach team (church, school, group). Each person is responsible for the cost of their visa. At this point and time, the visas are good for 10 years.

VISA REQUIREMENTS FOR MINORS – Please check with Passports and Visas for current requirements for Minors as they change frequently.

***NOTE:** Leaders! Brenda will send an itinerary with all applicant's names listed to accompany your visa application documents.